**Job Opportunity**

**Operations Manager Role**

Part time 22.5 per week – home based role

Employment contract basis

**Overview**

Stratford upon Avon Foodbank is looking to recruit a flexible hard working Operations Manager to oversee and manager our operations. This role will be responsible for our Frontline Distribution, our Warehouse and our Support Services functions. It is a key role in helping us to deliver our much needed services to our clients.

The successful candidate will possess excellent man-management and communication skills and work to a high. They must have a passion for social justice, and an appreciation of the work of the Trussell Trust, being sympathetic to its values and ethos.

The ideal candidate will have:

·      Experience of managing teams

·      Be capable of independent working and possess personal resilience

·      The ability to manage multiple demands and able to establish clear priorities

·      Familiarity with Microsoft and Drop Box applications, and collaborative online document management

·      Experience in social media as a way of effective engagement

·      A clean driving licence

To support you with your application please review the Job Description

To apply for this role please email your CV, along with  a completed Application Form,to [trustees.suafoodbank@gmail.com](mailto:trustees.suafoodbank@gmail.com)

Closing date for applications:                         Thursday 26th August 2021

Interview date:                                          Monday 30th August 2021

For an informal discussion regarding the role please email [trustees.suafoodbank@gmail.com](mailto:trustees.suafoodbank@gmail.com) to arrange a call.

If you have not had a response from us by Wednesday 25th August, unfortunately on this occasion, your application has been unsuccessful.

*Please note, due to Covid 19 restrictions, interviews will be held by ‘Zoom’, if you have difficulties accessing Zoom please let us know so we can make alternative arrangements.*