

Job Opportunity

Operations Manager Role

Part time 22.5 per week – home based role

Employment contract basis

Overview

Stratford upon Avon Foodbank is looking to recruit a flexible hard working Operations Manager to oversee and manage our operations. This role will be responsible for our Frontline Distribution, our Warehouse and our Support Services functions. It is a key role in helping us to deliver our much needed services to our clients.

The successful candidate will possess excellent man-management and communication skills and work to a high. They must have a passion for social justice, and an appreciation of the work of the Trussell Trust, being sympathetic to its values and ethos.

The ideal candidate will have:

- Experience of managing teams
- Be capable of independent working and possess personal resilience
- The ability to manage multiple demands and able to establish clear priorities
- Familiarity with Microsoft and Drop Box applications, and collaborative online document management
- Experience in social media as a way of effective engagement
- A clean driving licence

To support you with your application please review the [Job Description](#)

To apply for this role please email your CV, along with a completed [Application Form](#), to trustees.suafoodbank@gmail.com

Closing date for applications: Thursday 26th August 2021

Interview date: Monday 30th August 2021

For an informal discussion regarding the role please email trustees.suafoodbank@gmail.com to arrange a call.

If you have not had a response from us by Wednesday 25th August, unfortunately on this occasion, your application has been unsuccessful.

Please note, due to Covid 19 restrictions, interviews will be held by 'Zoom', if you have difficulties accessing Zoom please let us know so we can make alternative arrangements.