

VOLUNTEER ROLE PROFILE

Role: Trustee

Where: Stratford-upon-Avon Foodbank

When: between 6 and 12 board meetings per year

Time commitment: a minimum 4 hours per week.

Overview of the role

We are seeking three individuals to be active members of our Board of Trustees, working collaboratively with other trustees, staff, volunteers, and stakeholders to help the food bank in pursuit of its Vision and Strategic Plan. The Trustee will also be expected to lead on certain areas and initiatives, as required by the charity, and which utilises the Trustees experience and skills.

Volunteering is a fantastic way for you to be involved in your local community and volunteers are at the heart of all that we do as a food bank. The role of volunteers who dedicate their time and skills to support people in crisis will continue to be critical as we work together to fulfil our vision of seeing a UK without the need for food banks.

Key Tasks:

- ensure that Stratford Upon Avon Foodbank complies with and pursues its objects as defined in its governing document, charity and company law, and other relevant legislation or regulations
- ensure that the food bank applies its resources exclusively in pursuance of its objects
- give firm strategic direction to the food bank contributing to the food bank's strategic plan, helping set policies, defining goals, setting targets, and evaluating performance against agreed targets
- appoint the food bank manager and monitor their performance
- safeguard the good name and ethos of the food bank
- ensure the effective and efficient administration of the food bank
- lead and/or serve on sub-committees and attendance at various other meetings, including with the charity's staff, volunteers, and stakeholders.
- ensure an understanding of, and commitment to, the principles of equality, equity, diversity and inclusion

Trustees may also undertake additional work for the charity between meetings subject to their availability and skill set.

About you:

We are looking for people who want to help their local community and work towards the eradication of food poverty whilst support the food bank to continue to provide emergency food to people who find themselves in crisis. Our ideal candidates would demonstrate:

- a desire for helping and making a difference to people who do not have enough money to afford the essentials
- a passion for, and commitment to, Stratford Upon Avon Foodbank
- compassion, honesty, openness, kindness, and integrity
- an ability to listen and engage effectively
- an ability to foster and promote a collaborative team environment.

The food bank would particularly welcome applications from those with **experience and/or skills** in one or more of the of the following areas:

- Fundraising
- Communications and/or Public Relations
- Local connectivity and networking
- Facilities Management
- Digital/Technology applications in the Charity Sector

What's in it for you?

- feeling you are making a difference whilst volunteering with us
- meeting new people and being part of a motivated team who share a passion to eradicate poverty in our community
- building a movement of change with our volunteers, staff, and the people who use our food bank
- bringing our staff, volunteers, and trustees together to achieve our vision and strategy
- gaining a greater insight and understanding of local agencies and partnerships.

Whatever your background, we want to make sure you are supported and empowered and enjoy your time volunteering with us. We know that having volunteers from a diverse range of backgrounds, with varying experiences, can help to make what we do as effective as possible. As such, we welcome all applicants regardless of age, religion or beliefs, disability, ethnic background, gender reassignment, sex, or sexual orientation. We also encourage those with lived experience of poverty to apply.

Please note:

- you must be 18 or over and must not be disqualified from acting as a trustee and you must declare any conflict of interest while carrying out the duties of a trustee
- a Trustee for the charity will serve a maximum of a three-year term to be eligible for re-appointment for two additional terms.
- all new Trustees are required to complete our Volunteer Form and a Fitness to Practice Form
- the food bank's code of conduct will be shared with you, and all applicants will be expected to confirm that they would adhere to it.

If you might be interested, in volunteering to be a Trustee, please contact the Chair of Trustees for more details, the role description, or to have an informal discussion, at: chair@stratforduponavon.foodbank.org.uk